

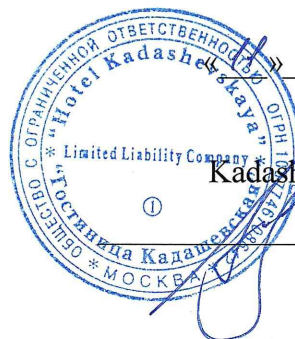
APPROVED

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General Director

Kadashevskaya Hotel LLC

Pryadko A.A.



Accommodation Rules at Kadashevskaya Hotel

1. General Provisions:

1.1. These rules are developed by Hotel Kadashevskaya LLC in accordance with the “Rules for the Provision of Hotel Services in the Russian Federation”, approved by the Government of the Russian Federation No. 1085 dated October 9, 2015, and the RF Law dated February 7, 1992 “On Consumer Rights Protection” No. 2300-1 (hereinafter – the "Rules") and apply at the Hotel "Kadashevskaya", located at the address: 26 Kadashevskaya Embankment, Moscow (hereinafter - "Hotel").

1.2. The hotel is a small accommodation facility with a capacity of up to 50 rooms and is owned by the Limited Liability Company Hotel Kadashevskaya (115035, Moscow, Kadashevskaya Embankment, 26, 2nd floor, premise 14, room 1, OGRN 1087746708642, INN/KPP 7705845176/770601001).

1.3. The mode of operation of the Hotel is daily, seven days a week, round-a-clock.

1.4. The Hotel Administration provides Guests with background information about the services provided by the Hotel. The information that must necessarily be communicated to the Guests is placed in the consumer’s corner, in the electronic frame, located on the reception and accommodation desk, and also in the registration form on the basis of which the accommodation is carried out, as well as on the Hotel’s website on the Internet address: <https://kadashevskaya.com>.

1.5. Persons in respect of which such rights and/or benefits are established by the legislation of the Russian Federation have the right to an extraordinary accommodation and benefits.

2. The Procedure of Booking Rooms (Seats), Accommodation and Payment Services:

2.1. The customer has the right to make a booking at the Hotel by:

- executing an agreement between the Customer and the Hotel;
- filing an application by phone, fax, e-mail or other communication, which allows to reliably establish that the application comes from the Customer;
- fill in the form on the Hotel website <https://kadashevskaya.com>;
- booking through online booking systems (for example, booking.com, Expedia, HRS).

Booking confirmation is:

- the concluded agreement between the Customer and the Hotel; or

- booking confirmation letter sent by the Hotel or the online booking system to the email specified by the Customer.

2.2. There are two types of booking in the Hotel – guaranteed and non-guaranteed.

Non-guaranteed is a booking, when the Hotel expects the Guest before 18:00 on the day of arrival, after which the booking is canceled. **Guaranteed** booking is a booking, when the Hotel expects the Guest before check-out time (12:00) on the day following the date of the planned arrival. To make a guaranteed booking, the Hotel receives an advance payment in the amount of the price of accommodation for one night or authorizes the Customer's credit card for the amount of accommodation for one night, unless otherwise provided by the contract.

2.3. In case of a no-show for the Guest who has made a guaranteed booking, the Guest will be charged for the actual idle time in the amount of its daily cost, unless otherwise provided in the contract. If you are late by more than one day - the booking is canceled, unless otherwise provided in the contract

2.4. A room or place in a hotel room is provided upon presentation of an identity document by the Guest. Minors between the ages of fourteen and eighteen years also provide the written consent of their legal representatives - parents, adoptive parents or guardian, if the check-in is done without them.

The identity document of a citizen of the Russian Federation is:

- a passport of a citizen of the Russian Federation;
- a passport of a citizen of the USSR before replacing it in the prescribed period for a passport of a citizen of the RF;
- a passport (or a foreign passport) certifying the identity of a citizen of the Russian Federation outside the Russian Federation (if a citizen of the Russian Federation permanently resides outside the Russian Federation);
- a temporary identity card of a citizen of the Russian Federation;
- a birth certificate – for a person under the age of 14;
- any other identification document in accordance with the provisions of the current legislation of the Russian Federation.

The identity document of foreign citizens and stateless persons is:

- a national passport or a document replacing it – for a foreign citizen;
- a document issued by a foreign state and recognized in accordance with an international treaty of the Russian Federation as a document certifying the identity of a stateless person;
- a residence permit of a stateless person;
- a temporary residence permit for a stateless person;
- any other identification document in accordance with the provisions of the current legislation of the Russian Federation.

With the consent of the Guest with the current rules of the Hotel and the design of accommodation by signing the registration form, the contract for the provision of hotel services is considered to be concluded.

2.5. The hotel has the right to refuse the check-in of the Guests if they do not present documents proving their identity, and if they are foreign citizens, also if they do not have a visa, if they have an expired visa or a visa, which expires before the end of the number. Identity documents may not be copies, including notarial ones, of identity documents.

2.6. All Guests of the Hotel should be put on migration registration, established on the territory of the Russian Federation at the time of settlement, or registered at the place of stay in Moscow. Registration of notifications to foreign citizens and stateless persons and registration of citizens of the Russian Federation at the place of residence is carried out by the staff of the Hotel. Registration of Russian citizens is carried out upon presentation of a document certifying the identity of a citizen of the Russian Federation (military personnel card or identity card), foreign citizens – a document certifying the identity of a foreign citizen, migration card (for a foreign citizen temporarily staying in the Russian Federation) and (or) residence permit or temporary residence permit (for a foreign citizen permanently or temporarily living in the Russian Federation) and a visa (if and visa-free entry is not provided for by the relevant government agreements). In the case of arrival at a new place of stay, the tear-off part of the notice of arrival at the same place of stay in the Russian Federation is additionally presented.

Registration at the Hotel of minors who are under 14 years of age is carried out on the basis of identity documents of their parents (adoptive parents, guardians) or close relatives, the accompanying person (s), and birth certificates of minors.

2.7. Based on paragraph 2 of Art. 9 of the Law of the Russian Federation of 01.01.2001 “On Personal Data” The guest, with his signature on the registration form, gives the Hotel consent to the processing of personal data. Personal data may only be transferred by the employees of the Hotel responsible for the provision of hotel services, solely for the purpose of executing this agreement, or may be transferred to state bodies within the framework of the current legislation of the Russian Federation.

In accordance with the Law of the Russian Federation dated 01.01.2001 “On Personal Data”, when processing Guest’s personal data, the Hotel undertakes to take all necessary organizational and technical measures to protect such personal data from unauthorized or accidental access to them, destruction, modification, blocking, copying, the dissemination of personal data, as well as other illegal actions.

2.8. The hotel has set daily rent. The guest shall fully pay for the service provided by the Hotel after its acceptance. With the consent of the Hotel, the service can be fully paid for them at the conclusion of the contract.

Payment for accommodation and additional services of the Hotel is accepted in cash and cashless form. The price list for accommodation services is specified in Annex No. 1 to these Rules, is available for review at the Reception Service of the Hotel, and also on the Hotel's website on the Internet at: <https://kadashevskaya.com>. The list of credit cards accepted for payment, as well as the list of services included in the price of the room (place in the room), depending on the category, are posted on the Hotels website on the Internet at: <https://kadashevskaya.com>, and are also available at the Reception Service Desk and accommodation in the hotel.

2.9. The fee for accommodation is charged in accordance with a single checkout time - 12:00 of the current day.

Check-in time at the hotel is after 14:00 of the current day.

2.10. When placing up to check-out time (from 0 to 12 hours) the fee for accommodation is charged at a rate of 50% of the night.

For stays of no more than one day (24 hours), the fee is charged for a full day, regardless of the checkout time.

In case of departure delay after checkout time from 12:00 to 18:00 - the fee is charged for half a day, before 24:00 - for a full day. Hourly pay is absent.

* There is no charge for the accommodation of a child under 2 years of age. If the main place is provided to a child from 2 years of age, as well as when two or more children live with their parents, a

fee is charged according to the price list approved at the Hotel and specified in Appendix No. 1 to these Rules, which is available for review at the Hotel Reception and Accommodation Service, and also on the website Hotels on the Internet: <https://kadashevskaya.com>.

2.11. The cost of accommodation in a hotel room of any category includes value added tax in the amount established by the current legislation of the Russian Federation, use of the fitness room and sauna, Wi-Fi connection, use of a safe-box. Breakfast can be included in the price or paid separately for the menu. Additional paid services are provided to the Guests upon their request and are paid according to the approved price list specified in Appendix 2 to these Rules, available for review at the Reception Desk of the Hotel and on the Hotel's website on the Internet at: <https://kadashevskaya.com>.

Fitness room and sauna. The hotels work daily around the clock. Only guests can use the services of the fitness room and sauna. A guest with the permission of the Administration may invite one visitor to the fitness room or sauna for an additional fee according to the price list specified in Appendix No. 1 to these Rules, which is available for familiarization at the Hotel reception and accommodation desk and on the Hotel's Internet site: <https://kadashevskaya.com>. In order to use the sauna, it is necessary to inform the staff of the Hotel at the Reception of the Reception 40 minutes before the intended visit. Minors under the age of 18 are allowed in the fitness room and sauna only when accompanied by an adult. Use of the fitness room is allowed only in sportswear and sports shoes, sauna - with the use of towels.

2.12. For guests of the Hotel the Pepe-Nero Restaurant is open every day from 7:30. until 23:00, where breakfast is served from 7:30 to 11:00 on weekdays, and from 7:30 to 11:30 on weekends and public holidays. If the restaurant is closed for free visits, the services are provided by Room Service. Reception is open around the clock. The assortment of a mini-bar is approved by the Hotel, is paid additionally and is replenished daily from 14 to 17 hours, or at the request of the Guest until 20:00. The condition for its replenishment is the absence of any product from the mini-bar range.

2.13. The administration, upon availability, may provide one Guest with a room for two or more places with full payment.

2.14. For the provision of additional space in the room, a fee is charged according to the price list approved by the Hotel, specified in Appendix No. 1 to these Rules, available on the Hotel's website: <https://kadashevskaya.com>, as well as at the Reception Service in the Hotel.

2.15. When paying for cash at the reception desk, an individual is issued a cash voucher.

The account of the established sample is issued by the administrator on readiness. To receive an invoice, the Guest, as a representative of a legal entity, must in advance, prior to the time of payment for services in cash, inform the administrator. The invoice is issued on the basis of the provided details of the organization or power of attorney.

2.16. For stays, cleaning and towels are changed in each room every day, bed linen is changed every two days, unless otherwise stated by the Guest by placing appropriate notices in the room. At the request of the Guests, early change of bed linen and towels may be carried out with an additional charge.

2.17. At the end of the stay period, the Guest is obliged to vacate the room before the check-out time (12:00 pm of the current day), the stay period is extended only if there is no reservation for this number. If there are rooms available, the Guest may be provided with another room.

2.18. Room key is issued upon presentation of an identity document. In case of loss of room keys, the Guest is obliged to immediately notify the staff of the Reception and Accommodation Service. Guests are not allowed to transfer room keys to third parties.

3. All Guests Staying in the Hotel Have the Same Rights and Shall:

3.1. take care of the property and equipment of the Hotel;

3.2. observe the Rules of conduct and accommodation established in the Hotel, the set check-out time at departure;

3.3. not make noise or disturb the rest of other Guests, to maintain cleanliness and the established procedure, in case of loss or damage to the property of the Hotel, to reimburse the cost of the damage caused in accordance with the legislation of the Russian Federation;

3.4. strictly observe the rules of fire safety, the rules of using electrical appliances and sanitary standards;

3.5. leaving the room not leave the key, as well as close the taps of water mixers and windows;

3.6. not open the windows in the room when the air conditioner is running;

3.7. Unauthorized persons can stay in the room only at the invitation of the resident Guest from 7:00 to 23:00 with the knowledge of the reception and accommodation service administrator. Guests staying at the Hotel are responsible for the timely care of guests and their observance of these Rules. Invited persons must comply with the obligations stipulated in paragraphs 3.1.-3.6. of these rules. When an invited person is in a room after 23:00, his stay at the Hotel should be issued with payment for a seat in the room according to the Price List approved by the Hotel specified in Appendix No. 1 to these Rules, available for review at the Hotel Reception, as well as on the website Hotels on the Internet: <https://kadashevskaya.com> .. Invited unauthorized persons can enter the room only with a personal identification document.

3.8. When leaving the Hotel, it is necessary to make a full payment for the services provided.

4. The Guest Who Resides in the Hotel Has the Right to Receive the Following Information from the Staff of the Hotel:

4.1. about security in the hotel;

4.2. on the procedure for obtaining free services at the hotel;

4.3. about the list of additional paid services of the Hotel and current prices;

4.4. about the order of residence;

4.5. the work and location of all hotel services;

4.6. about getting an account when you make a residence;

4.7. about the procedure for obtaining forgotten things;

5. The following is prohibited in the Hotel:

5.1. bring and store bulky items, flammable and toxic materials, weapons, flammable and explosive substances, toxic, poisonous, narcotic substances, substances, products and materials that emit a sharp or fetid odor;

5.2. use electric heaters not provided at the Hotel;

5.3. bring and maintain animals in the room (including animals, insects, birds);

5.4. smoke in the room and / or in all areas of the Hotel. For smoking in the room and / or in all areas of the Hotel, the guest's expense includes the cost of general cleaning: cleaning in rooms at the rate of the price of accommodation per day, cleaning in public areas of the Hotel 25,000 rubles. Smoking is allowed only in specially designated areas on the street.

In the case of smoking in places prohibited for this, the Hotel employees are entitled to request the Guest to leave the room (evict) or refuse to provide the Hotel services due to a violation of the Hotel rules.

5.5. make noise or otherwise disturb the rest of the Guests and visitors of the Hotel,

5.6. to take out food and dishes from the Restaurant, working at the Hotel, unless otherwise agreed with the Administration of the Hotel.

5.7. to spoil the furniture and other items that are in the territory of the Hotel;

5.8. to perform actions that violate the requirements of the legislation of the Russian Federation, as well as generally accepted standards of morality and ethics, in particular to insult the Guests, visitors and employees of the Hotel.

5.9. to carry out professional photography and filming without the special permission of the Hotel Administrator. Any shooting can be classified as professional using professional equipment and equipment (especially using tripods, lighting or other equipment), which involves taking pictures or video for use in the media or on commercial resources.

When taking photographs and filming for personal purposes, do not use a flash and avoid getting other Guests and visitors into the frame, without their prior consent. Photo and video filming of the hotel staff is allowed only upon prior written approval by the Hotel Administration.

5.10. to provide any services and sell and/or offer goods.

6. The Hotel Shall Provide the Guest, at No Extra Charge, With the Following Services:

6.1. Call an ambulance, other special services and taxis to a specific time.

6.2. Use of a first-aid kit (Medical first-aid kits are located on each floor of the Hotel, as well as on the Reception and Accommodation Service).

6.3. Delivery to the correspondence number upon receipt.

6.4. Wake up to a certain time.

6.5. Providing boiling water, needles, thread, one set of dishes, cutlery, iron and ironing board.

7. Responsibility of the Hotel for Things of the Guests:

7.1. The hotel guarantees guests, subject to compliance with this order, the safety of personal belongings in the room.

7.2. The hotel is not responsible for the loss of money, other currency valuables, securities, bank and telephone cards, jewelry and other valuables not left for storage in the safe-box.

7.3. In case of discovery of forgotten things, the Hotel takes measures to return them to their owners.

Forgotten things in the Hotel are transferred to the Rack of the Hotel Reception. The hotel keeps a log of forgotten things. If the item was found in the Guest's room, the room number, name, and Guest's date of stay are recorded in the logbook of forgotten things. In the event that valuables or things that are in the safe-box are forgotten, an inventory shall be drawn up. For two days, things are stored at the Rack of the Hotel Reception, then transferred to the warehouse of forgotten things. Shelf life of forgotten items is six months, or shelf life / service, if this period is less than six months. After the specified period, forgotten things are recycled.

8. Final Provisions

8.1. The Hotel is not responsible for the work of city services in cases of disconnection of heat and electricity, water.

8.2. The Hotel reserves the right to visit the room without the consent of the Guest in the case of smoke, fire, flooding, as well as in the event of Guest's violation of this order, public order, use of

household appliances. If during the day the guest has a “do not disturb” card hanging on the door, an employee of the Hotel has the right to call the room and inquire about the guest's state of health. If the Guest does not answer the call, the employee of the Hotel has the right to visit the room without agreement with the Guest.

8.3. The hotel has the right to terminate the contract for the provision of hotel services unilaterally or refuse to extend the stay if the Guest violates these Terms of Use, late payment for the Hotel services, causing the Hotel material damage. In case of termination of the contract for the provision of hotel services for violation of these Rules of accommodation by the guest, the Hotel will refund the cost of services not provided by the Hotel.